

Wagoner County Rural Water District 2

PO Box 1038
Wagoner, OK 74477

Dante Sanders (2027)- Dan Charboneau (2027) - William Ross (2025) - Janet Wright (2025) - Gary Phillips (2026)

Tim Clinton, Manager

Minutes from January 14, 2026 Meeting

The meeting was called to order at 6:30 pm by Chair Janet Wright.

Directors present included Janet Wright, Dante Sanders, Dan Charboneau, William Ross. Director Gary Phillips absent for meeting.

Guests Present included Cindy Baker.

Proof of Notice of Meeting, filed with Court Clerk on January 13, 2026, at 11:35 am and posted at the Canebrake, was provided.

Consent agenda items:

Motion made by Mr. Sanders and seconded by Mr. Ross to approve the consent agenda items. All directors voted in favor.

- A. Approval of minutes of the previous meetings held December 10, 2025.
- B. Approval of new memberships, transfers, and forfeitures:
Transfers of account #426 from Griffin to Stevens and account #365 from Smiley to Clothier have been approved.
- C. Adjustments: there were no adjustments for the board to consider.

Benefit Unit Owner commentary:

There was no commentary from Benefit Unit Owners.

Approval of the December 2025 financial statements:

Mr. Sanders made a motion to approve the financial statements presented. Mr. Ross seconded the motion. All directors voted in favor.

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Approval of December 2025 claims to be paid:

Mr. Ross made a motion to approve the claims for payment as presented. Mr. Charboneau seconded the motion. All directors voted in favor.

Manager's Report:

Mr. Clinton reported that water loss with 125,000 gallons flush is at 35.78%. The filters will need to be addressed; the charcoal is twelve inches low, at only eighteen inches total. Meters and broken boxes have been changed out. Eight meters were re-read. A contractor will be needed for the relocation of line on Highway 51 as the road bore is sinking. The Tax ID has been sent to Utility Supply. The raw water meter needs to be replaced, cost around six thousand dollars which is included in the project. The meter for account 284 was changed due to high usage. A priority of the project will be preparing a list of necessary plant repairs. Jerry Copeland is working on assisting with a grant. To be proactive it may be a good idea to add a raw water turbidity meter. The backwash meter needs several improvements. Jeans will need to be purchased for the crew as chemicals are eating them up (the manager's allowance may be used to purchase the jeans). Account 202 had the residents move out; with the agreement of paying an additional minimum with two families in the homes- a second minimum will need to be charged for December of 2025 and January of 2026. Mr. Clinton will keep an eye on usage to confirm continued single family use.

Discussion of New Business:

- A. Approval of 2026 meeting dates. Motion made by Mr. Sanders to approve meeting dates for 2026. Mr. Ross seconded the motion. All directors voted in favor. The motion carried.
- B. Approval of 2026 engagement letter with NEO Accounting. Motion made by Mr. Ross to approve 2026 engagement letter with NEO Accounting. Mr. Charboneau seconded the motion. The motion carried.
- C. Approval of engagement letter for 2025 audit. This matter has been tabled until the February 11, 2026, meeting.

Motion made by Mr. Charboneau and seconded by Mr. Sanders to adjourn. All directors voted in favor.