

## **Wagoner County Rural Water District 2**

PO Box 1038  
Wagoner, OK 74477

Dante Sanders (2027)- Geoffrey Colpitts (2027) - William Ross (2025) -Janet Wright (2025) - Gary Phillips (2026)

**Tim Clinton, Manager**

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Minutes from July 9, 2025 Meeting

The meeting was called to order at 6:30 pm.

Directors present included Janet Wright, Gary Phillips, and William Ross. Dante Sanders and Geoffrey Colpitts were absent.

Guests Present included Cindy Baker, Dan Charboneau, Tony Hughes, Kevin Bertalot,

Proof of Notice of Meeting, filed with Court Clerk on July 8, 2025, at 11:26 am and posted at the Canebrake, was provided.

### ***Consent agenda items:***

Motion made by Mr. Ross and Seconded by Mr. Phillips to approve the consent agenda. All directors voted in favor.

### ***Benefit Unit Owner commentary:***

***Account 531- April & Tony Hughes*** requested refund of overpayment on account in the amount of \$1,147.78. Mr. Phillips made a motion to approve the refund. Mr. Ross seconded the motion. All directors voted in favor.

***Account 150 – Kevin Bertalot*** requested a leak adjustment. Mr. Phillips made a motion to approve the \$500 leak adjustment for Mr. Bertalot. Mr. Ross seconded the motion. All directors voted in favor.

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### ***Approval of the June 2025 financial statements:***

Mr. Ross made a motion to approve the financial statements presented. Mr. Phillips seconded the motion. All directors voted in favor.

### ***Approval of the June 2025 claims to be paid:***

Mr. Phillips made a motion to approve the claims for payment as presented. Mr. Ross seconded the motion. All directors voted in favor.

### ***ODOT Pay Application #5 and ODOT Form 324a for Water Line Relocation Project***

Mr. Ross made a motion to approve the ODOT Pay Application # 5 and ODOT Form 324a for the Water Line Relocation Project in the amount of \$88,008.72 as presented. Mr. Phillips seconded the motion. All directors voted in favor.

### ***Proposed Rate Increase for Wagoner County RWD No. 6***

Discussion was held to explain that previously both RWD 2 and RWD 6 had come to an agreement that rates billed to RWD 6 by RWD 2 should be adjusted annually upon completion of a rate study. The new rate should be adjusted to 210% of the fees derived from the rate study. This year will reflect an increase of .88% over last year. Mr. Ross made a motion to approve the rate increase billed to Wagoner RWD 6. Mr. Phillips seconded the motion. All directors voted in favor.

### ***Reports of officers and managers***

The Office Report stated that meter readings this month were very detailed, the Manager verified all re-reads and resolved some reading issues that have been recurring.

The Manager's Report stated that the lead and copper samples were submitted. A new Ford truck was purchased. All employees participated in meter reading so they can become familiar with the District. All meters and valves have been GPSed,

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### ***Discussion of New Business:***

#### ***ODOT Change Order #2 for Water Line Relocation Project***

Mr. Ross made a motion to approve the ODOT Change Order #2 for the Water Line Relocation Project in the amount of -\$59,799 as presented. Mr. Phillips seconded the motion. All directors voted in favor.

#### ***Resignation of Board Member Geoff Colpitts***

Mr. Colpitts sold his property and transferred his membership to the new owners. The transfer, approved in this meeting, permits Mr. Colpitts from being able to serve on the Board of Directors.

#### ***Nomination of new Board Member***

Since the Board has a vacant seat upon the resignation of Mr. Colpitts, Mr. Ross made a motion to nominate Mr. Dan Cahrboneau to fulfil the remaining term of Mr. Colpitts' position on the Board. Mr. Phillips seconded the motion. All directors voted in favor.

#### ***Election of Officers***

Upon completion of the annual meeting in June, Board members are to elect the officers.

Mr. Charboneau made a motion to nominate Mr. Ross as Vice-Chair. Mr. Phillips seconded the motion. All directors voted in favor.

Mrs. Wright made a motion to nominate Mr. Phillips as Secretary/Treasurer. Mr. Ross seconded the motion. All directors voted in favor.

Mr. Ross made a motion to nominate Mrs. Wright as Chairperson. Mr. Charboneau seconded the motion. All directors voted in favor.

Motion made by Mr. Ross and seconded by Mr. Phillips to adjourn