

Wagoner County Rural Water District 2

PO Box 1038
Wagoner, OK 74477

Dante Sanders (2027)- Geoffrey Colpitts (2027) - William Ross (2025) - Janet Wright (2025) - Gary Phillips (2026)

Tim Clinton, Manager

Minutes from September 10, 2025 Meeting

The meeting was called to order at 6:36 pm by Chair Janet Wright.

Directors present included William Ross, Janet Wright, Dante Sanders and Dan Charboneau. Gary Phillips was absent.

Guests Present included Cindy Baker.

Proof of Notice of Meeting, filed with Court Clerk on September 9, 2025, at 3:03 pm and posted at the Canebrake, was provided.

Consent agenda items:

Motion made by Mr. Ross and seconded by Mr. Sanders to approve the minutes of the August 13, 2025, meeting as revised. All directors voted in favor.

Motion made by Mr. Ross and seconded by Mr. Sanders to approve the transfer of account 420 from Dwayne Turner and Ron Sheets to Harvey Lambert and Richard Horn. All directors voted in favor.

Benefit Unit Owner commentary:

There was no Benefit Unit Owner commentary.

Approval of the August 2025 financial statements:

Mr. Sanders made a motion to approve the financial statements presented. Mr. Charboneau seconded the motion. All directors voted in favor.

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Approval of the August 2025 claims to be paid:

Mr. Ross made a motion to approve the claims for payment as presented. Mr. Sanders seconded the motion. All directors voted in favor.

Review and Approve Pay Application for the Water System Improvements- Phase II Project

Mr. Ross made a motion to approve the pay application for the Water System Improvements. Mr. Charboneau seconded the motion. All directors voted in favor.

Review and approve ISG Invoices WAG2-24-01 and 02 for the Water System Improvements Project

Mr. Ross made a motion to approve ISG invoices WAG2-24-01 and 02. Mr. Charboneau seconded the motion. All directors voted in favor.

Discussion and possible action on revisions to Rules and Regulations

Discussion was held to propose a change to the rules and regulations that would allow reference to a schedule of approved rates and charges. The schedule of approved rates and charges would then be approved annually (or as necessary) to update relevant amounts and minimize the need to revise the rules and regulations. Mr. Ross made a motion to update the rules and regulations to refer to an approved schedule of rates and charges, and create the Rate Schedule. Mr. Charboneau seconded the motion. All directors voted in favor.

Manager's Report

The Manager's Report stated that a portion of water loss can be attributed to dead meters and that approximately 125,000 gallons was used for line flushing. Timber Lake will need to be invoiced for parts and labor. Rereads, locates, and leak repairs have been performed; as well as replacing altitude valves on the water tower.

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Probationary periods are complete for James and Evan and they will now attend class to get their temporary water license.

Discussion of New Business: No new business was presented to the Board.

Motion made by Mr. Ross and seconded by Mr. Sanders to adjourn.