

Wagoner County Rural Water District 2

PO Box 1038
Wagoner, OK 74477

Dante Sanders (2027)- Geoffrey Colpitts (2027) - William Ross (2025) - Janet Wright (2025) - Gary Phillips (2026)

Tim Clinton, Manager

Minutes from October 8, 2025 Meeting

The meeting was called to order at 6:30 pm by Chair Janet Wright.

Directors present included William Ross, Janet Wright, Dante Sanders, Dan Charboneau and Gary Phillips.

Guests Present included Jesse Frisbie, Sandy Chester, Chris Sinor, Summer & Tim Reeser and David Gates and Jacob Wallis of Pelican Point.

Proof of Notice of Meeting, filed with Court Clerk on October 7, 2025, at 3:08 pm and posted at the Canebrake, was provided.

Consent agenda items:

Motion made by Mr. Sanders and seconded by Mr. Ross to approve the consent agenda items. All directors voted in favor.

Benefit Unit Owner commentary:

1. **Sinor:** Brandon Bowman of ORWA suggested that a rate study be completed, along with a water loss audit at no cost to the District. The contract with Wagoner Rural Water District No. 6 states that the cost review includes the cost of water for backwashed and this skews the cost and rates. Tim stated that water produced is not metered until it leaves the building. Mr. Sinor also pointed out that currently only 75% of utility cost is included but 100% should be included; Mrs. Wright will look into this. The agreement with RWD6 will be reviewed in 2026 to determine if a cost plus approach might work.
2. **Pelican Point RV PARK- Jason Wallis:** A proposed project to add RVs and eventually additional houses at Pelican Point would require upgrades to the system in order to accommodate the project. According to the District's engineer, the required engineering fee will be approximately \$30,000 (at the

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customer's cost). Since Phase II of the project must be completed by December 31st, 2026, it is possible that Phase II might address the needs of Pelican Point's proposed project without incurring these additional costs. Tim will follow up with Crysta.

3. Account 185: Reeser recently installed two new toilets, and one was leaking. Mr. Charboneau voted that account is to receive a leak allowance of up to \$500. Mr. Ross seconded the motion. All directors voted in favor.

Audit Presentation:

Jesse Frisbie of Bledsoe, Hewett & Gullekson presented the 2024 annual financial statement audit. It was recommended to maintain inventory records and update balances at year end. It was also recommended to incorporate segregation of duties where possible. With the current structure these suggestions are in place.

Approval of the September 2025 financial statements:

Mr. Sanders made a motion to approve the financial statements presented. Mr. Ross seconded the motion. All directors voted in favor.

Approval of the September 2025 claims to be paid:

Mr. Sanders made a motion to approve the claims for payment as presented. Mr. Charboneau seconded the motion. All directors voted in favor.

Review and Approve Pay Application for the Water System Improvements- Phase II Project

Mr. Ross made a motion to approve the pay application for the Water System Improvements. Mr. Charboneau seconded the motion. All directors voted in favor.

Manager's Report

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5,108,000 gallons were pumped, 3,435,415 gallons were sold, 120,000 gallons were used for flushes, and water loss is at 30.3%. The LSLI has been completed. New T-shirts have been purchased. Evan and James have acquired their temporary water operator license and attended a four-hour training session in Hulbert. Flushing has been performed daily. A 2-inch mainline leak has been repaired. Thirteen meters have been re-read. Twenty lead and copper sample letters have been mailed. Diamond Maps has been updated with sequence numbers. Account 322 had a leak near the meter. Account 79 has been added to GPS; they have a locked gate. Trees near the plant and brush along the tower fence have been cleared. MOR has been sent in. A broken two-inch valve is "live". A flush has been performed for account 556, the meter was pulled to do so. Flushed 2 inch line near account 588 and added shut off valve. The CAT excavator has been sold to Purple Wave for \$9,800 and the check is in the mail. The meter for account 314 has been changed out. Thirteen locates have been performed. Work on the sludge pit could cost \$100,000.

Discussion of New Business:

1. Mr. Ross made a motion to add Mr. Charboneau as a check signer for the following accounts: 61053147-Revenue, 61053139-Operating, 14002876-ORWA RIG Grant, 14002868-OWRB REAP Grant
Mr. Phillips seconded the motion. All directors voted in favor.
2. Mr. Ross made a motion to add amendment to benefits to include health, dental, vision, and life insurance as a group plan. Mr. Sanders seconded the motion. All directors voted in favor. Tim pays for his wife's and dependents coverage.

Update on Litigation :

There was a hearing on the accounting records. The judge ordered that records were to be delivered. Legal fees were incurred. She attended the last hearing and stated she did not think she had to give the backup. The judge awarded the District attorney and accounting fees of approximately \$30,000. The next step would be for the judge to review fees.

Motion made by Mr. Sanders and seconded by Mr. Ross to adjourn.