

Wagoner County Rural Water District 2

PO Box 1038
Wagoner, OK 74477

Dante Sanders (2027) - Geoffrey Colpitts (2027) - William Ross (2025) - Janet Wright (2025) - Gary Phillips (2026)

Tim Clinton, Manager

Minutes from November 12, 2025 Meeting

The meeting was called to order at 6:30 pm by Chair Janet Wright.

Directors present included Janet Wright, Dante Sanders, and Gary Phillips. Dan Charboneau and William Ross were absent during this meeting.

Guests Present included Cindy Baker, Sandra Chester, and Doug Jackson.

Proof of Notice of Meeting, filed with Court Clerk on November 10, 2025, at 2:31 pm and posted at the Canebrake, was provided.

Consent agenda items:

Motion made by Mr. Sanders and seconded by Mr. Phillips to approve the consent agenda items. All directors voted in favor.

1. Transfers approved for accounts 462, 469, and 170.
2. Account 207: Forfeiture of account tabled until next meeting. Notice of Forfeiture will need certified mailing to customer before the next meeting.
3. Account 302: The account will be given a leak adjustment of \$500.00 as well as having 50% of the remaining balance credited to the account.

Benefit Unit Owner commentary:

There was no commentary from Benefit Unit Owners.

Approval of the October 2025 financial statements:

Mr. Phillips made a motion to approve the financial statements presented. Mr. Sanders seconded the motion. All directors voted in favor.

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Approval of October 2025 claims to be paid:

Mr. Phillips made a motion to approve the claims for payment as presented. Mr. Sanders seconded the motion. All directors voted in favor.

Review and Approval of Pay Application #6 and ODOT Form 324a for the ODOT Water Relocation Project:

Mr. Sanders made a motion to approve the Pay Application #6 and ODOT Form 324a for the ODOT Water Relocation Project in the amount of \$50,136. Mr. Phillips seconded the motion. All directors voted in favor.

Manager's Report:

Mr. Clinton reported that account number 202 has 2 houses, each separate residences, on 1 meter. Mr. Clinton will decide where the second meter shall be placed, most likely it will be next to the existing meter. The new membership fee of \$2,000 will need to be paid but may be paid out on a payment plan. Once the meter is set the customer will be responsible for disconnecting one residence from the existing meter and connecting it to the new meter. Will need to ask if they have two septic tanks.

Discussion of New Business:

There was no new business.

Executive Session:

Mr. Sanders made a motion to enter executive session. Mr. Phillips seconded the motion. The motion carried.

Mr. Sanders made a motion to exit executive session. Mr. Phillips seconded the motion. The motion carried. No votes were taken in Executive Session.

Mr. Sanders made a motion to pay bonuses for the net amounts: \$2,500.00 for the manger position, \$500.00 for full-time employees, and \$250.00 for the meter reader position. Mr. Phillips seconded the motion. All directors voted in favor.

Motion made by Mr. Phillips and seconded by Mr. Sanders to adjourn.