

Wagoner Rural Water District #2
PO Box 1038
Wagoner, OK 74477

Chairman: Janet Wright
Manager: Mark Capps 918-691-3373
Office: Jennifer Moore 918-485-9290
Fax #: 888-372-1496



Thursday – January 12th, 2023
Board Meeting Minutes

Members Dante Sanders (2024) - Steven Williams (2024) - Janet Wright (2025) - _____ (2025) - Gary Phillips (2023)
Water District Manager – Mark Capps Office Manager – Jennifer Moore

APPROVED BY BOARD

Call to Order @ 6:32pm

Roll Call Present: DS, SW, JW, GP Absent:
Guests Present:

Proof of Notice of Meeting Filed with Court Clerk January 11th, 2023 at 3:22pm and posted at the Taylor
Ferry Fire Department Station #2

Discussion & possible action on appointment of board member
No action

Motion to approve the minutes of the previous meeting
Motion by: DS 2nd by: SW 4:0

Motion to approve the minutes of the December 14th Special Meeting
Motion by: SW 2nd by: GP 4:0

Motion to approve the minutes of the December 19th Special Meeting
Motion by: DS 2nd by: SW 4:0

Presentation of Water Production Cost Analysis from Mark Matheson with ORWA
Mr. Matheson with ORWA went through items on the Analysis and answered questions from the guests
present. He recommends that the rate on the contract with RWD#6 be renegotiated.

Discussion & possible action on setting requirements for Benefit Unit Owner Commentary
Tabled

Benefit Unit Owner commentary
None

Discussion & possible action with BUO #295 to relocate the water meter to his property
At BUO's cost. Trace & Kooper to get with him next week. No Action.

Motion to approve the applications for service
a) #577
Motion by: DS 2nd by: GP 4:0

Motion to approve the transfer of service

a) #295 b) #348 c) #380 d) #417(pending) e) #531
Motion by: GP 2nd by: SW 4:0

Motion to approve the December financial statements

Motion by: DS 2nd by: SW 4:0

Motion to approve the December bills to be paid as presented

Motion by: GP 2nd by: SW 4:0

Motion to approve/disapprove fencing

Tabled

Discussion & possible action on a dump trailer

Tabled DS to get a quote on a 16ft trailer

Discussion & possible action on contract with RWD#6

No action

Review and approve WAG2-23-01 Work Order and Agreements for Water System Improvements

Tabled - Janet to review

Motion to approve changing 2023 meeting dates

Motion by: DS 2nd by: SW 4:0

Motion to approve the 2023 Budget

Motion by: DS 2nd by: SW 4:0

Motion to approve reports of officers and manager

Kooper reported the following:

New pump at backwash pit

Raised PSI @ towers

NOVs being sent out, but the issues are fixed

Fixed one (1) leak and a shut off

Need a bound log book

Drained clarifier and cleaned it

Bottom mixer is continuous now vs. turning it off

We need an activated carbon filter media to filter out turbidity

Motion by: GP 2nd by: SW 4:0

Proposed Executive Session as Authorized by Title 25 O.S. Section 307 (B-1) to allow the Board to convene or not convene into executive session to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee

Motion to convene into executive session

Motion by: DS 2nd by: SW 4:0

Time: 8:24pm

Acknowledge the return to open session

Time: 9:21pm

Statement of executive session minutes

The following people were present in executive session: 4 board members and T. Kinyon. Only items on the agenda were discussed. No motions were made. No votes were taken.

Motion to promote K. Kooper to Plant Manager at \$45,000.00 plus Call Outs, Insurance, two (2) weeks PTO plus one (1) day increase each year up to 3 weeks and after one (1) year, one (1) week sick pay effective 2/1/2023.

Motion by: GP 2nd by: SW 4:0

New Business

Need to get Auditor quotes

Adjourn at 9:42pm

Note:

DS – Dante Sanders

SW – Steven Williams

JW – Janet Wright

GP – Gary Phillips

MC – Mark Capps

AW – Ray Wing

KK – Kooper Kinyon

JM – Jennifer Moore