

Wagoner Rural Water District #2
PO Box 1038
Wagoner, OK 74477

Chairman: Janet Wright
Manager: Trace Kinyon 918-680-0964
Office: Jennifer Moore 918-485-9290
Fax #: 888-372-1496



Wednesday – December 13th, 2023
Board Meeting Minutes

Members Dante Sanders (2024) - Dan Charboneau (2024) - Janet Wright (2025) - William Ross (2025) - Gary Phillips (2026)
Water Manager – Trace Kinyon Office Manager – Jennifer Moore

APPROVED BY BOARD

Call to Order @ 6:33pm

Roll Call Present: DS, WR, JW, GP, DC Absent:
Guests Present: See list attached

Proof of Notice of Meeting Filed with Court Clerk December 12th, 2023 at 2:48pm and posted at the Taylor Ferry Fire Department Station #2

Motion to approve the minutes of the previous meeting
Motion by: DS 2nd by: DC 5:0

Benefit Unit Owner commentary

BUO #113 requesting leak allowance to include 3 months - no action

BUO #8 previous owner requesting relief of late fees

Motion to remove late fees for new owner if previous owner doesn't pay

Motion by: DC 2nd by: DS 5:0

BUO #462 previous owner requesting relief of late fees

Motion to remove the \$14.20 late fees

Motion by: WR 2nd by: DS 5:0

Motion to approve the applications for service

a)#583

Motion by: DS 2nd by: GP 5:0

Motion to approve the transfer of service

a)#34 b)#136 c)#409

Motion by: DC 2nd by: DS 5:0

Motion to approve the November financial statements

Motion by: DS 2nd by: WR 5:0

Motion to approve the November bills to be paid as presented

Motion by: DS 2nd by: GP 5:0

Discussion & possible action on Policy & Procedures

Tabled

Discussion & possible action on contract with RWD#6

Negotiated a \$1.00 increase, but not the "up to 3%" annual increase - to be revisited
Tabled

Discussion & possible action hiring an attorney to represent RWD#2 when needed

No action

Motion to approve reports of officers and manager

Kooper reported the following:

Fixed a water leak and replaced 3 meter loop valves

drained raw pit

Changed the chlorine injection

Hired a new employee

Motion by: WR 2nd by: DC 5:0

Proposed Executive Session as Authorized by Title 25 O.S. Section 307 (B-1) to allow the Board to convene or not convene into executive session to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee

Motion to convene into executive session

Motion by: DC 2nd by: GP 5:0

Time: 8:11pm

Acknowledge the return to open session

Time: 8:47pm

Statement of executive session minutes

The following people were present in executive session: 5 board members.

Only items on the agenda were discussed. No motions were made. No votes were taken.

Discussion & possible action on pay rates

No raise at this time

Christmas Bonuses - KK - \$500.00 AW - \$250.00

New Business

None

Adjourn at 8:53pm

Note:

DS – Dante Sanders

DC – Dan Charboneau

BR – Bill Ross

JW – Janet Wright

GP – Gary Phillips

AW – Ray Wing

TK – Trace Kinyon

KK – Kooper Kinyon

M – Jennifer Moore