

Wagoner Rural Water District #2
PO Box 1038
Wagoner, OK 74477

Chairman: Janet Wright
Manager: Mark Capps 918-691-3373
Office: Jennifer Moore 918-485-9290
Fax #: 888-372-1496



Thursday – December 8th, 2022
Board Meeting Minutes

Members Dante Sanders (2024) - Steven Williams (2024) - Janet Wright (2025) - _____ (2025) - Gary Phillips (2023)
Water District Manager – Mark Capps Office Manager – Jennifer Moore

APPROVED BY BOARD

Call to Order @ 6:40pm

Roll Call Present: DS, SW, GP
Guests Present:

Absent: JW

Proof of Notice of Meeting Filed with Court Clerk December 7th, 2022 at 1:28pm and posted at the Taylor Ferry Fire Department Station #2

Discussion & possible action on appointment of board member
No action

Motion to approve the minutes of the previous meeting
Motion by: SW 2nd by: GP 3:0

Benefit Unit Owner commentary
None

Motion to approve reports of officers and manager
Mac reported the following:
Tulsa Divers fixed leaks in chlorine pit
We are working with JW at RWD#6 on 320 Rd on new valves and tying in lines
Waiting on parts to fix a leak at the plant
Working on towers to raise the pressure
The electrician is working on connecting tower to be viewable at the plant
Discussion needing a master meter for Canebrake
Motion by: GP 2nd by: SW 3:0

Motion to approve the applications for service
None

Motion to approve the transfer of service
None

Motion to approve the November financial statements
Motion by: SW 2nd by: GP 3:0

Motion to approve the November bills to be paid as presented

Motion by: SW 2nd by: GP 3:0

Motion to approve/disapprove fencing

Tabled

Discussion & possible action on a dump trailer

No action - DS will loan his trailer for the district to use until we can get one

DS stated that we could finance one totaling \$8,175 for \$1,158 down, \$340.63 per month, zero interest

Discussion & possible action on contract with RWD#6

No action - went through the violation rectification checklist from RWD#6

Motion to agree with the Wagoner County Right of Way Permit Exemption Agreement

Motion pending chairman's agreement and to sign to accept the permit exemption agreement

Motion by: DS 2nd by: SW 3:0

Motion to approve appointment of immediate oversight and management of employees

GP nominates DS to be appointed the immediate oversight and management of employees

Motion by: GP 2nd by: SW 3:0

Proposed Executive Session as Authorized by Title 25 O.S. Section 307 (B-1) to allow the Board to convene or not convene into executive session to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee

Motion to convene into executive session

Motion by: DS 2nd by: SW 3:0

Time: 8:21pm

Acknowledge the return to open session

Time: 9:16pm

Statement of executive session minutes

The following people were present in executive session: 3 board members and the Plant Manager. Only items on the agenda were discussed. No motions were made. No votes were taken.

Discussion & possible action on new hire

No action

New Business

None

Adjourn at 9:19pm

Note:

DS – Dante Sanders

SW – Steven Williams

JW – Janet Wright

GP – Gary Phillips

MC – Mark Capps

AW – Ray Wing

KK – Kooper Kinyon

JM – Jennifer Moore