

Wagoner Rural Water District #2
PO Box 1038
Wagoner, OK 74477

Chairman: Bruce A Cox
Manager: Mark Capps 918-691-3373
Office: Jennifer Moore 918-485-9290
Fax #: 888-372-1496



Wednesday – February 9th, 2022
Board Meeting Minutes

Members Dante Sanders (2024) - Steven Williams (2024) - Janet Wright (2022) - Bruce Cox (2022) - Gary Phillips (2023)
Water District Manager – Mark Capps Office Manager – Jennifer Moore

APPROVED BY BOARD

Call to Order @ 7:00pm

Roll Call Present: DS, SW, JW, BC, GP Absent:

Guests Present:

Proof of Notice of Meeting Filed with Court Clerk February 8th, 2022 at 1:41pm and posted at the Taylor Ferry Fire Department Station #2

Motion to approve the minutes from the previous meeting
Motion by: SW 2nd by: DS 5:0

Benefit Unit Owner commentary
Motion to forgive late fees for #20 of \$26.84.
Motion by: JW 2nd by: GP 5:0

Motion to approve reports of officers and manager
Mac had to emergency hire a new employee due to JQ giving less than a week notice.
Mac reported about the new turbidity meter installed
Mac signed us up with Okie 811 (locates) at no cost
Mac stated that after repairing Harborcliff's master meter that it may not last long and may need a new one.
Mac to speak with Lynn with NRR about their booster pump. Trace to check if it's legal.
Mac requested a tampering policy to be in effect.
Mac to get cards and other identifying items.
Motion by: DS 2nd by: JW 5:0

Vote to approve/disapprove fencing
Tabled

Motion to approve the applications for service
a) #571
Motion by: GP 2nd by: DS 5:0

Motion to approve the transfer of service
a) #185
Motion by: JW 2nd by: SW 5:0

Motion to approve the January financial statements
Motion by: DS 2nd by: JW 5:0

Motion to approve the January bills to be paid as presented.
Motion by: DS 2nd by: SW 5:0

Discussion & possible action on contract with RWD#6
No action

2022 Budget
Tabled

Proposed Executive Session as Authorized by Title 25 O.S. Section 307 (B-1) to allow the Board to convene or not convene into executive session to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee

Motion to convene into executive session
Motion by: JW 2nd by SW 5:0

Time: 8:53pm

Acknowledge the return to open session

Time: 9:21pm

Statement of executive session minutes

The following people were present in executive session: 5 board members and Manager. Only items on agenda were discussed. No motions were made. No votes were taken.

Discussion & possible action on plant manager contract
Mac signed the contract

Discussion & possible action on new hire
Motion to pay KK \$15.00 per hour. Benefits allowed up to \$600.00. Trace to let JM know his current insurance and amount.
Motion by: SW 2nd by: JW 5:0

New Business
Motion to get cameras up to \$1,000.00 and monthly service.
Motion by: SW 2nd by: JW 5:0

Adjourn at 9:41pm

Note:
DS – Dante Sanders SW – Steven Williams JW – Janet Wright BC – Bruce Cox
GP – Gary Phillips MC – Mark Capps AW – Ray Wing JQ – James Quast
KK – Kooper Kinyon TK – Trace Kinyon JM – Jennifer Moore